

The Mission of the Norwood Public Schools is to Foster Success in All Students by Educating Them in a Safe and Respectful Environment.

**MINUTES
BOARD OF EDUCATION
October 16, 2018**

Work Session

The school board members and the DAAC held a work session from 6:30 p.m. until 7:00 p.m.

Items Discussed: Norwood School District Purpose Statement

Regular Meeting

I. CALL TO ORDER

The regular meeting was called to order at 7:00 p.m. by school board president Mr. Morlang.

A. Pledge of Allegiance

The pledge of allegiance was said by those present.

B. Request for Additional Items

Ms. Barkemeyer made a motion to add Action Items: H. Approval of Amendment 73: issue a notice of official concern. I. Approval of Kyle Dinsmore as Maintenance Director. Seconded by Mr. Sanchez. Roll call vote: "aye's" 5, "no's" 0. Motion Carried.

II. OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD

Mr. and Mrs. Alexander voiced concerns over communication methods with parents, teachers and administration.

Carrie Andrew reported about current lawsuits against EBSCO and CLICK Programs used in libraries.

III. COMMUNITY REPORTS – None

IV. STUDENT REPORTS

Jacob Gordon reported on the FFA Program. He stated the students have attended several leadership conferences and they have learned the importance of work ethic, leadership and how to work together to accomplish a job well done. The students have picked apples, made applesauce, raised radishes and participated in the river watch program so far this school year. The students will elect officers next week.

V. STAFF REPORTS

Mrs. Brantingham reported on the Bridges training the elementary teachers attended on October 11th and 12th. The training was very beneficial and the teachers are excited to use the knowledge right away.

Mr. Rick Williams reported on current graduation requirements.

VI. CELEBRATIONS

Homecoming was a huge success.

Mrs. Shelley Donnellon, new 2nd grade teacher will be here Monday, October 22.

Thank you to UMC and Uptown Salon for their sponsorship of the school during homecoming week.

MOMS did a fantastic job of supporting students during homecoming.

Darlene Rummel, 50 years of driving bus!

VII. APPROVE CONSENT ITEMS

- A.** Approve September 18, 2018 Minutes
- B.** Approve September General Fund Bills
- C.** Approve of Substitute Pay Increase
- D.** Approval of MS Boys BB Coach, Ben Kirk
- E.** Approval of HS Boys BB Coach, Mike Rummel
- F.** Approval of MS/HS Wrestling Coach, Kyle Dinsmore
- G.** Approval of Resignation Letter of Murray Archer
- H.** Approval of Amendment 73, Issue of Notice of Concern
- I.** Approval of Kyle Dinsmore as Maintenance Director
- J.** Approval of Bronwen Spielman as new DAA Member

Ms. Barkemeyer made a motion to approve consent items: **A.** September 18, 2018 Minutes **B:** September General Fund Bills. Seconded by Ms. McCluer. Roll call vote: "aye's" 5, "no's" 0. Motion Carried.

VIII. ACTION ITEMS

C. Approval of Substitute Pay Increase.

Ms. Barkemeyer made a motion to approve increase in substitute pay. Seconded by Mr. Ordean. Mr. Crews explained substitutes are working longer hours and the increase is needed. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

D. Approval of MS Boys BB Coach, Ben Kirk.

Mr. Sanchez made a motion to approve Ben Kirk as MS Boys BB Coach. Seconded by Ms. McCluer. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

E. Approval of HS Boys BB Coach, Mike Rummel.

Ms. McCluer made a motion to approve Mike Rummel as HS Boys BB Coach. Seconded by Mr. Ordean. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

F. Approval of HS/MS Wrestling Coach, Kyle Dinsmore.

Ms. McCluer made a motion to approve Kyle Dinsmore as HS/MS Wrestling Coach. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

G. Approval of Resignation of Murray Archer.

Ms. McCluer read Murray Archer’s letter. Ms. Barkemeyer made a motion to approve the resignation. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

H. Approval of Amendment 73 and Issue of Official Concern.

Mr. Crews explained this is needed to present factual statements on how this will affect the district. Ms. Barkemeyer made a motion to approve Amendment 73 and the Issue of Official Concern. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

I. Approval of Kyle Dinsmore as Maintenance Director.

Mr. Sanchez made a motion to approve Kyle Dinsmore as Maintenance Director. Seconded by Ms. McCluer. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

J. Approval of Bronwen Spielman as a DAAC Member

Ms. Barkemeyer made a motion to approve Bronwen Spielman as DAAC Member. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

IX. MISCELLANEOUS REPORTS

A. DAAC – Ms. Perry reported DAAC met and went over their charges. She also informed the board with all the new members they would like to become familiar with the procedures required and work together to learn procedures correctly.

B. UNBOCES – Student Count and budget was discussed.

C. WSCF – Melissa Merrill stated they will be teaming with PTA to do the Halloween Carnival this year. Numbers of children is up at the center.

D. PTA-Met and discussed Halloween Carnival and other events they want to sponsor.

E. OTHER BOARD REPORTS – None

X. NEW BUSINESS

Amendment 73 - A short article will be put in the newspaper for people to see how this amendment will affect the school.

XI. OLD BUSINESS

Community Communications – November 1, 2018 at 6:30 will be Coffee with The Community to discuss Amendment 73 and meet new teachers.

Inside/Out –Continuing to be work in progress. Teachers and coaches are seeing a shift in the student/athletes in a positive manner in their behavior and attitudes.

XII. ADMINISTRATION REPORTS

A. Superintendent Report – See attached

B. Principal Report – See attached

XIII. EXECUTIVE SESSION –Pursuant to CRS 24-6-402(4) (f) to discuss personnel matter

Ms. Barkemeyer made a motion to go into executive session as per CRS 24-6-402(4) (f) to discuss personnel matter at 9:26 p.m. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried. Mr. Morlang, Mr. Ordean, Mr. Sanchez, Ms. Barkemeyer, Ms, McCluer, Ms. Gipner, Mrs. Rasmussen, Mr. Crews and Mrs. Epright were in executive session.

At 9:30 Ms. Gipner, Mrs. Rasmussen and Mrs. Epright came out of executive session.

At 9:50 Ms. Barkemeyer made a motion to come out of executive session. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

ADJOURNMENT

Ms. Barkemeyer made a motion to adjourn the meeting at 9:52 p.m. Seconded by Mr. Sanchez. Roll call vote: “aye’s” 5, “no’s” 0. Motion carried.

Respectfully submitted,
Susan Epright

October 2018 Superintendent Report

Bus Repair Our second newest bus which was purchased in 2013 has some engine trouble that needs to be repaired. It is an expense of between \$16,000 and \$19,000 and is not under warranty. It is a rock and a hard place. We need to repair it because there a lot of life left in the vehicle. 1d

SUV Costs As Murray was moving the bleachers back to the high school field he hit a parked car with the bleachers. It was accident that put a deep dent across the whole side of the vehicle. Because he was towing the bleachers with a tractor it is not covered under our vehicle insurance. However, I was told we are protected under governmental immunity and are liable for the damages. I would not want to do business that way with our community member so we will pay around \$7,000 when everything is settled.

Student Count As you know our FTE and student count are down. We have just over 200 students but some of them are will be counted as half time. What will help our funding is our five year averaging which allows us to receive a higher count. But if decreased enrollment continues we will need to reevaluate our budget. Not this year, but down the road.

Emergency Procedures Our crisis team met last we discuss emergency procedures and communication. One of the new emergency procedures that we are implementing is the fire drill/lockdown drill. From now on when the fire alarm is triggered we move into a lockdown instead of immediately exiting the building. This will allow the administration to assess the emergency before we evacuate. This will definitely help keep people safe if there is shooter on campus. 1d

DPF Attached is the District Performance Framework

Transportation Lawsuit Update It looks like CASE and CASB will have to take this case to the Colorado Supreme Court. They anticipate the judge will rule on the side of the how the law is implemented now. Attached is a summary of the hearing. 1c

CASB Conference Jackson and Michelle are planning on attending the conference. Nikki may attend a part of it. I will register you guys next week.1c

HB 18-1306 Lawsuit Update Attached is a status update letter from the lawsuit that has been filed which pertains to school districts bussing students across other school district lines. It looks like the judge may rule in favor of the defendants, meaning keeping the law how it is

currently. So CASE and CASB are saying it would need to go to the State Supreme Court in order to have a chance of getting the decision reversed. 1b

Bridges Training The elementary teachers had a two day intense training on the Bridges math program. I heard positive comments from the teachers that the time was worth it and felt they are better equipped to instruct their students. We were able to use some professional development money (\$3200) from our UNBOCES to offset the costs. Andrya Brantingham is going to update you at the meeting during staff reports. 5d

Extra Credit Points Issue Some of you have received emails regarding a situation with a student not receiving extra credit points. I can share in executive session what the outcome was after all of us (parent, admin, and teacher) met. 3b

Another water leak Murray and Kyle found another water leak in the front of the school, It was bigger than they thought so we contacted Williams Construction to dig it out and cap it. They got it done yesterday. 6d

Maintenance Transition Murray's official last day will be October 26. We have moved Kyle Dinsmore up to the maintenance director position. I will need to add it to the agenda. 5b

Norwood Public Schools Board of Education
Principals Report
10-16-18

Respectfully Submitted by Perri Gipner and Sara Rasmussen

Behavior
<p>Behavior data for 1st quarter reflects the following:</p> <ul style="list-style-type: none">• Negative behavior incidents (minor*) averaged .7/day in August, 1.38/day in September, and .15/day to-date in October.• The majority of negative behavior (minor*) occurs in the classroom and on the playground• The majority of negative behavior (minor*) that occurs in the classroom is between Noon and 1pm.• Negative behavior (minor*) has occurred consistently on each day of the week with no identifiable spikes• All negative behavior (minor*) incidents have occurred in the elementary and middle school; none of have been documented in the high school• The top three negative behaviors (minor*) have been physical aggression, disruption, and disrespect in that order.• To-date, there have been 10 office referrals (major*) in the elementary and one office referral in the secondary. <p>*Refer to the attached flowchart and minor/major clarification sheet</p> <p>Each week the "F" list is pulled for students in middle and high school so that an all-call can notify their parents. The average number of students on the weekly failing list is 12 but this week (which is also the end of quarter) there were only six students on the failing list. This is a celebration of our students and staff. Shelby Thomas suggested and was approved to make eligibility more rigorous this year. Her efforts may also be a contributing factor to improved academic success.</p>
Communication
<p>We continue to utilize our website, Facebook, and all-call system to keep parents informed. Shelby Thomas', Norwood Athletics Facebook page is increasing in followers and posts weekly updates on activities which many have positively commented on. The administrative team plus Athletic Director, IT Director, Maintenance, Business Manager, and Administrative Secretary meet every Monday to review weekly events, substitute coverage, and other pertinent logistics. This has helped keep everyone on the same page and provide support where needed.</p>
Personnel Development

The first Safe, Supportive and Collaborative Climate (SSaCC) day was September 28th. We began with celebrations and acknowledgements of our amazing staff and students. Robyn Shank, PBIS Coach, provided an all staff coaching presentation that included a reading and discussion of the attached article on PBIS. Robyn, Perri, and Sara then worked with elementary and secondary separately to identify strengths, weaknesses, opportunities, and threats to the new writing curriculum in the elementary, homeroom initiative in the secondary, and PBIS within each school. Teachers then worked on and submitted learning targets for the following for feedback and the principals worked with individual staff. Robyn provided one on one PBIS coaching to staff as well. Throughout the day Warren Taylor volunteered his time to take individual staff portraits for a "Purpose Wall" that will be across from Mr. Crews' office.

On October 11th and 12th the elementary staff will participate in Bridges math training and on the 12th paraprofessionals will attend Non-violent Crisis Intervention training.

Time

Homecoming week was successful and instructional time was protected. Grades 8, 9, and 10 all took the PSAT, there was a fine arts field trip (overnight) and students still enjoyed dress up days (higher participation than last year) and evening activities without distracting from the instructional day. All float building took place on the designated "Homecoming Day" along with other activities. Teachers and students both reported that they liked this schedule.

The MOMs did an amazing job decorating the halls and supporting students throughout the week. A big shout out to Terry Snow and Jesseca Padgett for their hard work in planning homecoming week for the student body!

Four-Day School Week

The end of first quarter was October 12th. Staff absences from last year totaled 132 discretionary days, however, 47 of those days were taken by four staff members for medical reasons resulting in a total of 85 discretionary days and 24.5 professional days during 1Q17. This school year, staff discretionary days totaled 48.75 discretionary days and 30.25 professional days. This is a 43% decrease in staff discretionary days to date.

Initial student attendance numbers reflect 24 students who missed 10% or more school days during first quarter compared to 27 students during first quarter 2017-2018. Data will be uploaded and available for comparison after October Count.

The first Intervention Friday was October 5th. Of the 24 students who were identified in k-5, 14 attended from 8-4pm to receive interventions in reading and math. Kelly Sutherlin is the lead interventionist along with the help of Jessica Johnson and Ashley Sutherlin. The school is providing transportation, breakfast, and lunch as well.

Other Important Information

MAPs Fall to Fall growth comparison data for the last four years is attached.